



Utah Transit Authority

Board of Trustees

REGULAR MEETING AGENDA

669 West 200 South
Salt Lake City, UT 84101

Wednesday, June 11, 2025

9:00 AM

FrontLines Headquarters

The UTA Board of Trustees will meet in person at UTA FrontLines Headquarters (FLHQ) - 669 West 200 South, Salt Lake City, Utah.

For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.

1. **Call to Order and Opening Remarks** Chair Carlton Christensen
2. **Pledge of Allegiance** Chair Carlton Christensen
3. **Safety First Minute** Alisha Garrett
4. **Public Comment** Chair Carlton Christensen
5. **Consent** Chair Carlton Christensen
 - a. Approval of May 28, 2025, Board Meeting Minutes
6. **Reports**
 - a. Executive Director Report Jay Fox
 - UTA hosts National Transit Institute (NTI) Transit Academy June 2-6, 2025
 - Passing of Cindy Terwilliger, FTA Region VIII Regional Administrator
 - b. Strategic Plan Minute: Exceeding Customer Expectations - Establishing Customer Experience Baseline: Legal Services Survey Jay Fox
 - c. Financial Report - April 2025 Viola Miller
Brad Armstrong
 - d. Pension Committee Report Jeff Acerson
7. **Resolutions**
 - a. R2025-06-01 Resolution Approving Transit Oriented Communities Planning and Design Principles Paul Drake

8. Contracts, Disbursements and Grants

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| a. | Contract: Maintenance Of Way (MOW) Positive Train Control (PTC) Training and Certification (Signal Training Solutions, LLC) | Stacey Palacios |
| b. | Contract: Technical Transit Education Center (TTEC) Training Facility Construction (Eckman Construction, LLC) | Jared Scarbrough |
| c. | Revenue Contract: Reimbursement Agreement for the 1300 South Queue Cutter Project (Utah Department of Transportation) | Jared Scarbrough |
| d. | Change Order: On-Call Infrastructure Maintenance Contract Task Order 24-018-R1 - 5900 South TRAX Grade Crossing Replacement (Stacy and Witbeck, Inc.) | Jared Scarbrough |
| e. | Change Order: On-Call Infrastructure Maintenance Contract Task Order 24-027-R1 - 9000 South TRAX Grade Crossing (Stacy and Witbeck, Inc.) | Jacob Wouden
Jared Scarbrough |
| f. | Pre-Procurements
- Low Voltage Power Supply Converters for FrontRunner Locomotives | Todd Mills |

9. Budget and Other Approvals

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| a. | TBA2025-06-01 - Technical Budget Adjustment - 2025 Capital Program | Viola Miller
Brad Armstrong |
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10. Discussion Items

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| a. | UTA Policy - UTA.05.02 Paid Time Off - Administrative Employees | Ann Green-Barton |
| b. | 2024-2025 Ski Service End of Season Report | Jay Fox |

11. Other Business

Chair Carlton Christensen

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| a. | Next Meeting: Wednesday, June 25, 2025 at 9:00 a.m. |
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12. Closed Session

Chair Carlton Christensen

- a. Strategy Session to Discuss Topics as Defined in Utah Code 52-4-205 (1):
 - Collective Bargaining
 - Pending or Reasonably Imminent Litigation
 - Purchase, Exchange, or Lease of Real Property
 - Sale of Real Property

13. Open Session

Chair Carlton Christensen

14. Adjourn

Chair Carlton Christensen

Meeting Information:

- Special Accommodation: Information related to this meeting is available in alternate formats upon request by contacting adacompliance@rideuta.com or (801) 287-3536. Requests for accommodations should be made at least two business days in advance of the scheduled meeting.
- Meeting proceedings may be viewed remotely by following the meeting video link on the UTA Public Meeting Portal - <https://rideuta.legistar.com/Calendar.aspx>
- In the event of technical difficulties with the remote connection or live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by attending in person at the meeting location OR by joining the remote Zoom meeting.
 - o Comments are limited to 3 minutes per commenter.
 - o One person's time may not be combined with another person's time.
 - o Distribution of handouts or other materials to meeting participants or attendees is not allowed.
 - o To support a respectful meeting environment, actions or words that disrupt the meeting, intimidate other participants, obstruct the view or hearing of others, or may cause safety concerns are not allowed.
 - o To join by Zoom:
 - Use this link: https://bit.ly/UTA_BOT_06-11-25 and follow the instructions to register for the meeting.
 - Use the "raise hand" function in Zoom to indicate you would like to make a comment.
- Public Comment may also be given through alternate means. See instructions below.
 - o Comment online at <https://www.rideuta.com/Board-of-Trustees>
 - o Comment via email at boardoftrustees@rideuta.com
 - o Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – please specify that your comment is for the upcoming Board of Trustees meeting.
 - o Comments submitted before 2:00 p.m. on Tuesday, June 10th will be distributed to board members prior to the meeting and added to the public record.
- Meetings are audio and video recorded and live-streamed.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda.