



Utah Transit Authority

Board of Trustees

REGULAR MEETING AGENDA

669 West 200 South
Salt Lake City, UT 84101

Wednesday, December 4, 2024

9:00 AM

FrontLines Headquarters

The UTA Board of Trustees will meet in person at UTA FrontLines Headquarters (FLHQ) 669 W. 200 S., Salt Lake City, Utah.

For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.

1. **Call to Order and Opening Remarks** Trustee Beth Holbrook
2. **Pledge of Allegiance** Trustee Beth Holbrook
3. **Safety First Minute** Kim Shanklin
4. **Public Comment** Trustee Beth Holbrook
5. **Oath of Office**
 - a. Oath of Office: Member of the Board of Trustees of the Authority - Jeff Acerson Cathie Griffiths
6. **Consent** Trustee Beth Holbrook
 - a. Approval of November 13, 2024 Board Meeting Minutes
7. **Reports**
 - a. Executive Director Report Kim Shanklin
 - TRAX25 Milestone and Employee Spotlight Video
 - Trailblazing Women in Public Finance Award for Viola Miller
 - b. Strategic Plan Minute: Achieving Organizational Excellence - Deploy UTA Organizational Excellence Systems Kim Shanklin
8. **Resolutions**
 - a. R2024-12-01 - Resolution Adopting the Authority's Five-Year Service Plan for the Years 2025-2029 Russ Fox
Megan Waters
Eric Callison

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| b. | R2024-12-02 - Resolution Adopting the Authority's 5-Year Capital Plan for the Years 2025-2029 | David Hancock Daniel Hofer Greg Andrews |
| c. | R2024-12-03 - Resolution Adopting the Authority's 10-Year Capital Plan for the Years 2024-2033 | David Hancock Marcus Bennett |
| d. | R2024-12-04 - Resolution Adopting the Authority's Final 2025 Budget | Viola Miller Brad Armstrong Megan Waters |

9. Budget and Other Approvals

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| a. | TBA2024-12-01 Technical Budget Adjustments - 2024 Capital Budget - 2024 Operating Budget - 2025 Operating Budget | Viola Miller Greg Andrews Daniel Hofer |
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10. Contracts, Disbursements and Grants

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| a. | Contract: Red Diesel and Unleaded Gasoline Fuel Supply and Services (Rhinehart Oil Company) | Nathan Hess Lynette Moody |
| b. | Contract: Motivosity Software (SHI International Corp.) | Joy Kapos Ann Green-Barton |
| c. | Contract: Hydraulic Power Units (HPUs) for S70 Light Rail Vehicles (Wabtec Passenger Transit) | Todd Mills |
| d. | Contract: Depot District CNG Fueling Bay Addition Design (FFKR Architects) | Jared Scarbrough Ethan Ray |
| e. | Contract: Bus Stop Flatwork Construction in Salt Lake, Davis, and Weber Counties (Landmark Companies, Inc.) | Jared Scarbrough Landon Dixon |
| f. | Change Order: 900 East UVX Design Modification 3 (Horrocks Engineers, Inc.) | Jared Scarbrough Andrea Pullos |
| g. | Change Order: Human Resource Information System (HRIS) Change Order No. 1 - Payroll Module Subscription (Workday, Inc.) | Kim Shanklin Kyle Brimley |
| h. | Pre-Procurements - Wheel Truing Machine | Todd Mills |

11. Other Business

Trustee Beth Holbrook

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| a. | Next Meeting: Wednesday, December 18th, 2024 at 9:00 a.m. |
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| 12. Closed Session | Trustee Beth Holbrook |
| a. Strategy Session to Discuss the Purchase, Exchange, or Lease of Real Property | |
| 13. Open Session | Trustee Beth Holbrook |
| 14. Adjourn | Trustee Beth Holbrook |

Meeting Information:

- Special Accommodation: Information related to this meeting is available in alternate format upon request by contacting adacompliance@rideuta.com or (801) 287-3536. Request for accommodations should be made at least two business days in advance of the scheduled meeting.
- Meeting proceedings may be viewed remotely by following the meeting portal link on the UTA Public Meeting Portal - <https://rideuta.legistar.com/Calendar.aspx>
- In the event of technical difficulties with the remote connection or live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by attending in person at the meeting location OR by joining the remote Zoom meeting below.
 - o Use this link https://rideuta.zoom.us/webinar/register/WN_L4sbSHh-STqH7ILVJxJaYQ and follow the instructions to register for the meeting (you will need to provide your name and email address).
 - o Sign on to the Zoom meeting through the URL provided after registering
 - o Sign on 5 minutes prior to the meeting start time.
 - o Use the "raise hand" function in Zoom to indicate you would like to make a comment.
 - o Comments are limited to 3 minutes per commenter.
- Public Comment may also be given through alternate means. See instructions below.
 - o Comment online at <https://www.rideuta.com/Board-of-Trustees>
 - o Comment via email at boardoftrustees@rideuta.com
 - o Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – specify that your comment is for the board meeting.
 - o Comments submitted before 2:00 p.m. on Tuesday, December 3rd will be distributed to board members prior to the meeting.
- Meetings are audio and video recorded and live-streamed
- Members of the Board of Trustees and meeting presenters will participate in person, however trustees may join electronically as needed with 24 hours advance notice.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda.