



**Minutes of the Public Hearing
on 2019 Bond Refunding, Restructuring,
and New Money Issuance
and
Minutes of the Meeting
of the
Board of Trustees of the Utah Transit Authority (UTA)
held at UTA FrontLines Headquarters located at
669 West 200 South, Salt Lake City, Utah
October 30, 2019**

Board Members Present:

Carlton Christensen, Chair

Beth Holbrook

Kent Millington

Also attending were members of UTA staff, as well as interested citizens and members of the media.

Call to Order, Opening Remarks, and Pledge of Allegiance. Chair Christensen welcomed attendees and called the meeting to order at 9:01 a.m. Following Chair Christensen's opening remarks, the board and meeting attendees recited the Pledge of Allegiance.

Safety First Minute. Chair Christensen yielded the floor to Sheldon Shaw, UTA Acting Safety & Security Manager, for a brief safety message.

Public Hearing: 2019 Bond Refunding, Restructuring, and New Money Issuance. Bob Biles, UTA Chief Financial Officer, was joined by Brian Baker with Zions Bank, and Blake Wade, UTA bond counsel. Mr. Baker spoke about the volatility of interest rates in the bond market at the present time and the possibility of separating and delaying some of the proposed bond transactions to take advantage of conditions in the market. Discussion ensued. Questions on a decision date for

the transaction, approach, issuance costs for bifurcating the transactions, and timing for possible future transactions were posed by the board and answered by staff.

Chair Christensen opened the public hearing at 9:10 a.m. No public comment was given.

A motion to close the public hearing was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously and the public hearing closed at 9:10 a.m.

Public Comment Period. Public comment was submitted in writing by George Chapman. Mr. Chapman's comments are attached as an appendix to the minutes.

Approval of October 23, 2019 Board Meeting Minutes. A motion to approve the October 23, 2019 Board Meeting Minutes was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously.

Agency Report. Carolyn Gonot, UTA Executive Director, summarized Change Order 210 for Extended Overhead Costs on the Utah Valley Express (UVX) construction. She said UTA and the contractor have negotiated an extension of the completion date on the project. Discussion ensued. A question on project closeout timeline was posed by the board and answered by Ms. Gonot.

Ms. Gonot was then joined by Eddy Cumins, UTA Chief Operating Officer. Mr. Cumins spoke about a derailment on the TRAX line at 400 South Main that occurred on the evening of October 29. The derailment was caused by a switch issue. Mr. Cumins indicated the agency was in the process of assessing the malfunction and performing the work necessary to resume normal operations. Discussion ensued. A question on timing for restoring regular service was posed by the board and answered by Mr. Cumins.

R2019-10-06 Resolution Approving the Amended Charter for the Committee on Accessible Transportation. Trustee Millington introduced the resolution. Cherissa Alldredge summarized significant items in the charter, among which are increasing the size of the CAT, decreasing the number of meeting absences allowed for CAT members, switching from bimonthly to quarterly meetings, revising the description and responsibilities of the CAT subcommittees, and implementing training for CAT members.

A motion to approve R2019-10-06 was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously, with aye votes from Trustee Millington, Trustee Holbrook, and Chair Christensen.

R2019-10-07 Resolution Ratifying the Adoption of the Tentative 2020 Budget. Ms. Gonot was joined by Mr. Biles. Mr. Biles summarized the budget approval process.

A motion to approve R2019-10-07 was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously, with aye votes from Trustee Holbrook, Trustee Millington, and Chair Christensen.

R2019-10-08 Resolution Authorizing Execution of an Interlocal Cooperation Agreement with Central Wasatch Commission to Provide Increased Bus Service to Big Cottonwood and Little Cottonwood Canyons for the 2019-2020 Winter Season. Lorin Simpson, UTA Regional General Manager – Salt Lake Business Unit, and Laura Hanson, UTA Director of Planning, delivered a presentation on the interlocal agreement to provide increased bus service to Big Cottonwood and Little Cottonwood canyons during the 2019-2020 winter season. The presentation addressed short-term service and congestion management solutions in the canyons. The interlocal agreement allows UTA to receive up to \$60,000 from the Central Wasatch Commission to provide additional 2019-2020 winter service. The total estimated cost of the increased service is \$150,000. Discussion ensued. Questions on the number of stops on route 972, contingency plans for bus maintenance, use of ski racks, and increase in service frequency were posed by the board and answered by staff. Chair Christensen suggested coordinating with the Utah Department of Transportation to use detour signs to redirect traffic at park-and-ride lots that will no longer be used for ski service.

A motion to approve R2019-10-08 was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously, with aye votes from Trustee Millington, Trustee Holbrook, and Chair Christensen.

R2019-10-09 Resolution Authorizing the Purchase of Real Property and Settlement Agreement with Carillon Square LLC and Midland National Life Insurance Company (Parcels 154:2C, 154:2EC, 154:3EC, 154:4EC, 154:A, 154:C, 154:E, 154:EC, 154:PUE). Paul Drake, UTA Senior Manager of Real Estate & Transit-Oriented Development, and David Wilkins, Assistant Attorney General, provided an overview of the settlement agreement, which authorizes the purchase of property located at 287 East University Parkway in Orem for construction of the Utah Valley Express (UVX) bus rapid transit line. Discussion ensued. A question on whether the property purchase is included in the UVX construction budget was posed by the board and answered by staff.

A motion to approve R2019-10-09 was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously, with aye votes from Trustee Millington, Trustee Holbrook, and Chair Christensen.

R2019-10-04 Amended Resolution Approving a Fifth Amendment to Authority's 2019 Budget.

Chair Christensen explained the amendment, which corrects the omission of the UTA Local Advisory Council's review of the fifth amendment to the UTA 2019 budget in the original resolution.

A motion to approve R2019-10-04 as amended was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously, with aye votes from Trustee Holbrook, Trustee Millington, and Chair Christensen.

Contracts, Disbursements, and Grants.

Change Order: 10 Transit and 9 Canyon Service Buses (Gillig). Eddy Cumins, UTA Chief Operating Officer, summarized the change order, which replaces 10 transit and 9 canyon service buses that are nearing the end of their useful life. Discussion ensued. Questions on bus branding and specifications were posed by the board and answered by Mr. Cumins.

A motion to approve the change order was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously.

Pre-Procurements. Todd Mills, UTA Senior Supply Chain Manager, stated the agency intends to issue requests for proposal on the following:

- i. Holiday gift cards for UTA employees
- ii. Electronic voucher system development, testing, and demonstration

Mr. Mills was joined by Ryan Taylor, UTA Coordinated Mobility Manager, who provided an overview of the electronic voucher system. Discussion ensued. Questions on the payment model and implementation timeline for the electronic voucher system were posed by the board and answered by staff.

Trustee Holbrook requested regular updates to the board on the implementation of the electronic voucher system.

Service and Fare Approvals.

Complimentary Service for Vineyard FrontRunner Site Tour. Kensey Kunkel, UTA Manager of Business Development – Sales, requested approval of complimentary service that was provided to local elected officials in Utah County for a tour of the Vineyard FrontRunner site in mid-October. The request was for one UTA vehicle to

provide transportation for 15-16 participants. It was noted Ms. Gonot reported this request to the board in the October 16, 2019 board meeting.

A motion to approve the complimentary service was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously.

Complimentary Service for Central Corridor Transit Study Tour. Ms. Kunkel reviewed a request for a UTA bus to take local officials and leaders touring the potential State Street bus rapid transit line in Orem from the Provo FrontRunner Station to Pleasant Grove on November 4, 2019.

A motion to approve the complimentary service was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously.

Chair Christensen called for a brief recess at 10:07 a.m.

The meeting reconvened at 10:18 a.m.

South Salt Lake County Microtransit Pilot Fares. Ms. Gonot summarized the requested action from the board for the microtransit pilot fares. Jaron Robertson, UTA Acting Director of Innovative Mobility Solutions, and Andrea Packer, UTA Communications Director, detailed the proposed fare structure, which includes the following key features:

- Consistent with other UTA fare pricing and fare media
- Base adult fare of \$2.50 (reduced fare honored)
- Regular UTA fare media accepted, with the exception of cash, checks, and FAREPAY cards
- Transfers included

Ms. Packer spoke about potential fare promotions for the pilot. Staff requested delegation of authority to the Executive Director for strategic implementation of fare promotions.

Discussion ensued. Questions on payment options, transfers to FrontRunner, and group pricing were posed by the board and answered by staff.

A motion to approve the pilot base fare product and pricing for the microtransit service and delegate authority to the Executive Director to strategically implement fare promotions as needed during the pilot was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously.

Discussion Items.

Community Relations and School Programs. Ms. Packer was joined by Sam Aramburu, UTA Community Relations Specialist. Ms. Packer summarized the history and background of UTA's school programs. Ms. Aramburu then spoke about an assessment performed on the programs, assessment results, and improvements that have been made. Ms. Aramburu also provided information on the agency's community relations activities. Discussion ensued. Questions on the number of schools that receive presentations, marketing for school programs, availability of school programs across the transit district, involvement in driver education, and capacity within the agency for sustaining the programs were posed by the board and answered by staff.

Trustee Millington suggested more involvement in driver education programs to encourage ridership.

Other Business.

Next Meeting. The next meeting of the board will be on Wednesday, November 6, 2019 at 9:00 a.m.

Adjournment. The meeting was adjourned at 10:52 a.m. by motion.

Transcribed by Cathie Griffiths
Executive Assistant to the Board Chair
Utah Transit Authority
cgriffiths@rideuta.com
801.237.1945

This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials, audio, or video located at <https://www.utah.gov/pmn/sitemap/notice/566803.html> for entire content.

This document along with the digital recording constitute the official minutes of this meeting.

APPENDIX

Online Public Comment to the Board of Trustees of the Utah Transit Authority (UTA) Board Meeting October 30, 2019

Received October 30, 2019:

UTA should be prioritizing building more parking lots next to rail stations since they are often full. The Booz Allen Hamilton study showed that full parking lots deter mass transit ridership increases.

The plan to try to save and make earthquakeproof the old rail building (for the new bus garage) is even more questionable when there is a push and plan to build bus garages in outlying areas (southwest and southeast corners of SLCO) to decrease deadhead buses. Parking lots are needed more than bus garages NOW.

Please encourage discussion at SLCO Council during budget on a \$25/month bus and TRAX pass similar to the special rates given to university students and employees. SLCO has transit/transportation money for it.

It is time to really increase mass transit ridership.
